

**Transfer Certificate**No. .... Dated ..... the 262537 ..... A. D.

..... School Address .....

Certified that Sri/Srimati ..... Son/Daughter of

Sri/Late, ..... and Srimati/Late, .....

inhabitant of ..... P. S. .... in Tripura

of ..... School, has left the school on the .....

His/Her date of birth according to the Admission Register is ..... (in figures)

..... (in words).

He/She was reading in Class ..... (in words) and\* ..... passed the

annual examination for promotion to Class ..... (in words). All sums due by

him/her have been paid, viz., fees and fine upto ..... (date) .....

Character .....

**Reasons for leaving :--**

- (i) Unavoidable change of residence.
- (ii) Ill-health (this reason shall only be given if it is, in the opinion of the Headmaster/Headmistress well founded ).
- (iii) Abolition or closure of school.
- (iv) Completion of the school course.
- (v) Minor or private reasons (including all reasons other than the foregoing). If failure to secure promotion has been put forward as a reason or is considered by the Headmaster/Headmistress to be real reason, the fact should be noted.

Date .....

P. O. ....

Tripura.

Signature of the Headmaster/Headmistress

..... School.

with seal

(Facsimile not allowed)